

AVON LOC MEETING

Minutes

Monday 5th June 2017

The Kensington Arms, Stanley Road, Redland

18.30 for 18.45

Present

Andrew Edwards (AE), Lynne Fernandes (LF), Amy Hughes (AH), Andrew Pinn (AP), Meera Patel (MP), Amar Shah (AS), Kerri Thomas (KT), Peter Turner (PT).

Guests

Mark Humphrey-Ali

Apologies

Ed Bickerstaffe (EB), John Hopcroft (JH), Anne-Ita McHugh (AM), Jennifer Ogidi (JO).

Minutes of last meeting

Agreed.

Declarations of conflicts of interest

LF- has 3 practices, works for NHS England on behalf of LOC, AH works with LF as locum. Works with KT

AE- owns own practice in Bath

AS- owns Keynsham Boots, is business consultant and work with owners around UK. Trustee for Bath Area Play Project, consultant to the Macular society and school governor in Easton. Works with RNIB and works with KW

AS- owns Keynsham Boots, is business consultant and work with owners around UK. Trustee for Bath Area Play Project and Butterflies Haven, consultant to the Macular society and associate school governor in Easton. Works with RNIB.

JH- works for Boots and is a Director of a PEC in London

AM- Director SS, Vice Chair of LHN

JO Director Mike Cees Opticians, Piloted Community eye service scheme for SGCCG.

AP- Independent Optom, owns practice, Director LOC Company

MP- director Specsavers Bath

AH – Locum optometrist, will be working for LF over next few months. PhD student at the University of Bradford, currently in receipt of iPro funding from the College of Optometrists.

EB – Optometrist at an independent practice in Wiltshire, Director of the AOP.

Actions carried over from February's meeting

AP - to discuss domiciliary provision of shared care schemes with Claire Bailey at BEH. *Has written to Claire Bailey but hasn't heard back as yet. Bristol post-cataract scheme is not available for those who have transport to the hospital as these patients also receive transport for follow-up. This item is parked.*

AM - to write brief summaries of current shared care schemes and send to AS to put up on the website.

Done – AP will upload to website now relevant tabs available.

AP and PT - to discuss the LOC company Memorandum of Understanding and the advantages/disadvantages of PECS Avon vs PECS South. *WIP*

AE – will email out regarding shared care schemes to BANES practitioners via Alison. *Done*

AP/JH/AS/AE – to look through BANES service specification. *On agenda.*

New actions from April's meeting

AS – to arrange for an area of the website to be set up specifically for minutes and arrange admin access for AH. *On agenda.*

AS – to arrange specific section of the website for enhanced services for Bristol/South Glos/N Somerset as there is a BANES section. *Done – on agenda.*

AH - to put minutes on website once access available. *Waiting for access.*

AS - to publish model constitution on website ahead of AGM. *Done.*

JH - to publish his key points from the College of Ophthalmologists document on the website. *Done.*

AE - to ask Alison to email BANES practitioners to complete WOPEC modules. *Done.*

JH - to start looking for a suitable venue for the next MECs accreditation (September 2017). *WIP. Dept head left end May 2017 so has been asked to contact RUH again once new head starts. Will do mid-June.*

AH - to book the rest of the year's meetings. *Done.*

AS - to confirm the CET subject for the AGM and ask Alison to email out details. *Done.*

AH - to contact BAWA to see if a smaller room or reduction in numbers for the buffet is possible. *Done.*

JH - to request a copy of the Evolutio service specification from South Gloucestershire CCG to make sure that the gaining of patients using the scheme is explicitly not allowed. *Contacted Becky @ Evolutio but no response.*

JH - to draft an email about requests for post-cataract refraction data and send it out for approval before circulating to practitioners. *Done.*

AH – to email Charles with election decision. *Done.*

AH - to email Chris Newall at LOCSU to seek clarification about DO membership/model constitution timings. *Done.*

Matters arising

AE – Is it possible to have LOC email addresses? This was discussed previously – would involve extra cost. LOC email address can be forwarded to any other email address. Decided that those who wish to can set up a, for example, Gmail account specifically for this purpose (e.g. AVONLOC.BANES@gmail.com), then ask AS to forward emails to this address.

This year's Declaration of Interest forms need to be completed. *AH to send out and upload to website once all received.*

Agenda

1. Election of Officers - AS (10 mins)

Treasurer. AE nominated AP. PT seconded. Carried. AP TO CONTINUE AS TRESURER.

Secretary. LF nominated AH. AS seconded. Carried. AH TO CONTINUE AS SECRETARY.

Vice-chair. AE nominated PT. AP seconded. Carried. PT TO CONTINUE AS VICE-CHAIR.

Chair. PT nominated AS. AE seconded. Carried. AS TO CONTINUE AS CHAIR.

2. Low vision (vision North Somerset) - AS (10mins)

A pilot scheme funded by North Somerset CCG whereby the charity Vision North Somerset provided low vision assessments has recently ended. The scheme is based in Weston-Super-Mere. The pilot scheme was successful with good patient feedback. It is non-clinician led and feedback is that those carrying out assessments have been good at directing patients back to optoms if their eye examinations are overdue. Vision North Somerset will continue providing hour long low vision assessments for a private fee of £25. This may be significantly more convenient than attending the HES for some patients. This service is already in the referral guidelines document, the entry will be updated to provide this information to optometrists who may wish to signpost patients to this scheme. *LF to update referral refinement entry. AS will publish as news update once this has been done.*

3. Bristol cataract follow-up update - AP (10 mins)

There is still an ongoing struggle to encourage the BEH to identify suitable patients to discharge onto the scheme.

There have been difficulties getting the BEH to sign off the non-NHS mail form. AP has now produced a version which has received approval from two parties. Once the final person approves it this can be distributed for use.

4. Bristol glaucoma /NS repeat measures update – PT (5 mins)

Bristol – There will soon be a minor update to contracts (to update to newer CCG terminology). PT has been assured that there will be no changes to the service spec. The cataract contracts will be changed in

the same way at a later date. *PT will email practitioners via Alison when the new contracts are on their way out to practices.*

There have been changes made to the discharge paperwork to make discharge to the scheme easier – this has now been in place for several months.

North Somerset – PEC South is looking more favourable. Moving gradually through the process to check at each stage that it will work favourably for providers.

5. BANES update – AE (10 mins)

Post-cataract service spec still going back and forth; now on fifth version.

OHT monitoring – RUH have now decided to go via CCG.

AS/AE – start planning repeat measures/cataract accreditation at RUH.

AP – to invoice BANES CCG on behalf of LOC for AP's time at meetings.

6. Evolutio letter to practices - AS/AP (10 mins)

It was decided that the information from Evolutio does make it clear enough that using this referral platform is optional. Queries from practitioners can be directed to AP and dealt with on an ad hoc basis.

7. AGM – AS (5 mins)

Another well attended AGM with 47 attendees.

Due to communication crossed wires, CET points were not applied for through the correct process ahead of the AGM. Mike has kindly provided an updated version of the slides with multiple choice questions which are currently with JCL to apply for CET. Once this is done, they can be sent out to those who attended to complete the questions so they can still receive a (non-interactive) CET point.

8. Website update including BANES/minutes/new constitution - AS (5 mins)

The website has now been updated with relevant tabs. *AS will approve AH as website admin. AH will then upload the new constitution, meeting dates for the year and meeting minutes for the year.*

AP has noticed a time-out issue where the user is logged out quite quickly when trying to perform actions on website. *AS will check this with website developer.*

9. AOB

- LF will take over AH's email during July. *AH to arrange with AS.*
- There have been problems with a GP in Bath refusing to accept an optometrist's referrals. The LMC and AOP have already been contacted. Depending on the LMC's response, AS will write to the GP on behalf of the LOC. Optom in question advised to keep a record of phone conversations etc.

- LF is attending a course on “responding to performance concerns in primary care” tomorrow.

Meeting closed 19.50

Next meeting: 7th August 2017 18.30 for 18.45 at The Kensington Arms, Stanley Road, Redland.

Actions agreed

AP - to upload shared care scheme information to relevant area of website.

JH - to contact new RUG department head in June regarding hosting MECs accreditation (September 2017).

AH - to send out Conflict of Interest forms and upload to website once all received.

LF - to update referral refinement entry for Vision North Somerset..

AS - to publish as news update once above item has been done.

PT – to email practitioners via Alison when the new repeat measures contracts are on their way out to practices.

AS/AE – to start planning repeat measures/cataract accreditation at RUH.

AP – to invoice BANES CCG on behalf of LOC for AP’s time at meetings.

AS - approve AH as website admin.

AH – to upload the new constitution, meeting dates for the year and meeting minutes for the year.

AS – to check website timeout with developer.

AH – to arrange with AS for emails to forwarded to LF during July.