

AVON LOC MEETING

Minutes

Monday 8th October 2018

The Kensington Arms, Stanley Road, Redland

18.30 for 18.45

Present

Amar Shah (AS), Ed Bickerstaffe (EB), Andrew Edwards (AE), Lynne Fernandes (LF), Amy Hughes (AH), John Hopcroft (JH), Mark Humphrey-Ali (MHA), Anne-Ita McHugh (AM), Jennifer Ogidi (JO), Andrew Pinn (AP), Peter Turner (PT).

Guests

None

Apologies

Meera Patel (MP)

Minutes of last meeting

June 2018 - Approved.

N.B. The planned August 2018 was cancelled due to numerous apologies and a small and non-urgent agenda.

Declarations of conflicts of interest

LF- has 3 practices, works for NHS England on behalf of LOC.

AE- Owns independent practice in Bath

AS- Owns Keynsham Boots, is business consultant and work with owners around UK. LOCSU Area Representative (South). Trustee for Bath Area Play Project and Butterflies Haven, consultant to the Macular society. Works with RNIB.

JH- Works for Boots and is a Director of a PEC in London

AM- Director SS, Vice Chair of LHN, Regional Chairperson for the Bristol/Gloucester region for Specsavers. MBA Aston University.

JO - Director Mike Cees Opticians, Piloted Community eye service scheme for SGCCG (now part of the merged Bristol CCG).

AP- Independent Optom, owns practice, Director LOC Company

MP- Director Specsavers Bath

AH – Locum optometrist. PhD student at the University of Bradford, currently in receipt of iPro funding from the College of Optometrists.

EB – Optometrist at an independent practice in Wiltshire, AOP council member. Works for Wiltshire CCG optom led referral management centre.

MHA – DO and owner and manager of Goldsmith and Harvey.

Matters arising.

None

Actions agreed – June 2018

AH – to circulate electronic payment information to practitioners. **Done.**

AP/JO/AM/LF to complete data audit and return to PT. **Done.** *AH to circulate to members.*

PT to write Avon LOC data policy. **Done.**

AS to look at Google Groups with a view to setting up email accounts. **On agenda/Done**

MP to report back from Evolutio event in Wiltshire. **Done.**

AE/JH to write BANES service spec, with LOCSU/PEC Southern involvement. **On agenda/Done**

AP to discuss cataract post-op accreditation with Mark Simms and Andy Newton **Done. MS and AN agreed**

to fund an accreditation session before leaving their roles. Plan accreditation evening Monday 12th

November. *AH to book room at BAWA, circulate information to practitioners to register attendance, and inform practitioners on waiting list (request from Mark Simms).*

1. NOC (AS 5 mins)

Weds 14th November 5pm – Thursday 15th November 5pm

Chesford Grange hotel, Kenilworth, Warwick CV8 2LD

Attendees – AS, AE, AP, PT, MHA to confirm.

2. LOCSU update (AS 10 mins)

AS is now LOCSU Area Representative (South). There is focus on increasing shared care scheme coverage across the South of England, where coverage is weaker than in the North, and to offer an alternative to a spreading of Evolutio services across the South. Area covers south of the M4, excluding London but including Oxford.

3. BANES bid update (AS, 15 mins)

A bid for shared care scheme provision in BANES has been submitted, including pre-cataract, post-cataract, MECs and glaucoma repeat measures (monitoring may follow). Contact has been with the acute trust from RUH, comprising of Richard Antcliff and Helen Broadbent. The bid was presented by AS, Chris Newall and Richard Whittington to a panel of nine including representatives from the CCG, a local GP and a patient representative. Evolutio have also submitted a bid along with another unknown party. 14/15 BANES practitioners gave an expression of interest in being involved, giving the bid strong coverage. Specsavers

head office have now agreed to offer Evolutio blanket coverage across their practices, but as far as is known, no other BANES practices have been approached by Evolutio.

4. QIO record keeping bulletin (AS/JH/PT 5 mins)

Optometry South West (part of NHS England) have put together a record keeping bulletin detailing their findings from the data audits they carried out in practices across the region. This bulletin was sent to LOC Chairs in the area for feedback; the feedback given was not to share this document as record keeping advice should be consistent across the country, and comprehensive guidelines are already available via the College of Optometrists and Association of Optometrists. Much of the advice in the bulletin either is not in line with, or goes above, these recognised record keeping guidelines, and this was detailed on a point-by-point basis from both Avon and other LOCs. LOCSU and the AOP were involved. Despite all advice, the bulletin went out to practices. There is a LOC Chairs' meeting 11/10/2018, forming a Local Optometry Liaison Group (LOLG). It is unclear what the purpose and scope of this committee will be, and a position must be avoided where the expected content of a GOS eye examination can vary from area to area. *AS to report back.*

5. Bristol cataract follow-up update, including Newmedica/PEC contract (AP, 15 mins)

Post-op accreditation Monday 12th November (see above).

Still unclear who we will be dealing with at CCG – Mark Simms and Andy Newton have left and roles are yet to be filled.

Cases in practice of patients NOT discharged onto the scheme having around a 14 -20 week wait between surgery and HES follow-up with an eye examination in between. This means the optometrist is still liable but is not being paid!

Newmedica – there was a post-op accreditation event on Thursday 6th September. Contract between Newmedica, LOCSU and PEC still in progress.

6. PECs South (AS 5 mins)

PEC South has now been merged into the national Primary Eyecare Services Limited (PES). Contracts cannot be novated but will need to be re-contracted under PES.

7. GDPR (including email accounts and database) (AS/PT, 10 mins)

Google Groups charge £3.30 p/m for 30GB of storage. Cost for 5 email accounts (chair@, secretary@, BANES@, treasurer@, vicechair@) would be £16.50p/m or £198p/a. Motion proposed, seconded and carried. *AS will set up email accounts.*

A decision regarding the database will be made at the meeting following the 2019 AGM.

GDPR considerations:

- Retention point of data. A minimum of 7 years for any clinical advice and would likely best for it to be significantly longer. *PT will seek advice at the NOC.*
- Email opt-out clause. *AS will add as part of signature on new email accounts.*
- Any committee members who become aware of a data breach must report to the Chair immediately as we only have 72 hours from the data breach to understand the situation and report to the ICO.

8. Bristol glaucoma /NS repeat measures update (PT, 10 mins)

Once the NS contract moves to PES it will not be locally managed in the same way. PES will be looking to recruit a Clinical Governance and Performance Lead for the area to manage this side of local schemes.

It has been difficult to liaise with the CCG since the Bristol merger.

9. MECs (JH, 5 mins)

Nothing to report.

10. South West NHS meeting (AS 5 mins)

Covered under item 4.

11. Christmas meal (AH 5 mins)

Confirmed to be held at the Kensington Arms as part of December's meeting. *AH to arrange.*

12. AOB

- AGM – start planning at December meeting. Proposed peer review session.
- LF will cover AH's duties from approximately mid-January to mid-March 2019.
- There has been an email circulated from NHS mail to update to identifiable practice emails. The IGTK has now gone but is valid until April 2019, and a new toolkit is now available as part of the NHD digital changes.

Meeting closed 20.20

Next meeting: Monday 3rd December 2018 18.30 for 18.45 at The Kensington Arms, Stanley Road, Redland.

Actions agreed

AH to circulate data audit to committee members.

AH to book room at BAWA for cataract post-op accreditation, circulate information to practitioners to register attendance, and inform practitioners on waiting list (request from Mark Simms).

AS to set up email accounts.

AS to report back from LOLG meeting.

PT to seek advice re retention point of data at the NOC.

AS to add as part of signature on new email accounts.

AH to arrange Christmas meal.

